

Green County Law Enforcement Committee

Meeting Minutes from January 10, 2018

Members Present:

Richard Thoman - Chairperson
Sherri Fiduccia - Vice-Chairperson
Calvin Wickline
Ted Fahey
Paul Beach

Non-members Present:

Dana Weber-Recording Secretary
Sheriff Mark Rohloff
Chief Deputy Thomas Moczynski
Derek Foster-Baycom

1. Verified that door is unlocked.
2. Meeting called to order @ 9:30 a.m. by Chairman Richard Thoman.
3. Motion to approve minutes of the previous meeting by Ted Fahey; 2nd by Calvin Wickline; Motion Carried.

4. Review EMS updates -Sheriff Rohloff informed the committee that Donna Flannery from EMS Services advised him that Rural Ambulance Service is dissolving and being replaced by Paramount Ambulance Service.

5. Review Emergency Management updates -Sheriff Rohloff advised the committee that Emergency Management Director Tanna McKeon has the Green County Hazard Mitigation Plan ready for distribution. He advised that The Green County Hazard Mitigation Plan (update) has been tentatively approved by FEMA and Wisconsin Emergency Management. In order for FEMA to fully approve the plan, it must be re-adopted by resolution by the county and participating towns, villages and cities. Sherri Fiduccia made a motion to approve the Green County Hazard Mitigation Plan and forward the resolution with the correct information to County Board for approval; 2nd by Ted Fahey. Motion Carried.

Sheriff Rohloff stated that FEMA is offering Master Exercise Practitioner Series for Exercise Conducting and Planning courses in Madison for 1 week in June and 1 week in September that he would like EMG Director McKeon to attend, with no registration fees.

6. Review and updates on Radio System: Sheriff Rohloff stated that the department has received a working draft from Elert and Associates on the radio study and the Radio Ad Hoc will have a meeting in the near future to review. The report outlines the current deficiencies and which direction may work best for the department. Sheriff Rohloff advised that once the Radio Ad Hoc Committee has discussed the draft, it would be advantageous to have a representative from Elert to attend a county board meeting to discuss the system.

7. Training Requests: Sheriff Rohloff had the following training requests:

- 1) Deputy Ellefson attend Truck Enforcement-MCSAP training to maintain federal certification at Fox Valley Technical Institute, with registration and lodging funded by the WSP on May 23-25;

- 2) Emergency Management Director to attend the 2018 WI Emergency Management Governor's Conference in Appleton, WI, March 6-9, with three overnights and a registration fee of \$200.00;
- 3) A deputy to attend Clan Lab Container Training at Volk Field, February 21-23, with lodging cost of \$26.00/day and meal cost of \$18.00/day.

Sherri Fiduccia made a motion to approve these training requests; 2nd by Calvin Wickline.
Motion Carried

8. Review Jail Population and jail medical issues: Sheriff Rohloff discussed the state of the department. The jail housed an average of 42 inmates for December and 1 inmate was on the bracelet program.

9. Review Public Safety and Department updates; Sheriff Rohloff notified the committee that the two new deputies are done with field training and will be working on their own. Sheriff Rohloff advised that he offered a conditional offer of employment for a deputy position contingent on the physical and there are still 2 patrol vacancies yet to fill and backgrounds are currently being done. Sheriff Rohloff advised that the department received 83 applications for the Dispatch positions and the department had an orientation and there will be approximately 35 applicants testing on Saturday for the positions. Sheriff Rohloff advised that there are 2 part time dispatchers that are helping with the shortage. Sheriff Rohloff notified the committee that the department had interviews for the Part time Program Assistant and will start the background process. Sheriff Rohloff advised that this is a 20 hour position and most candidates are seeking benefits, in which, are not covered.

10. Adjourn to closed session per Wis. State Statutes 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discussion of hours and related employment issues of grade 9, Maintenance, courthouse-payroll group 9 employee;

11. Motion to go into closed session; Ted Fahey made a motion at 10:03 a.m. to go into closed session; 2nd by Sherri Fiduccia. Motion Carried.

12. Reconvene to open session for discussion and possible action regarding matters discussed in closed session; Ted Fahey made a motion at 10:10 a.m. to reconvene to open session for discussion and possible action regarding matters discussed in closed session, 2nd by Sherri Fiduccia. Motion Carried.

Calvin Wickline made a motion to update the Maintenance 1 Job description and change the hours of work from 20 to 24 hours/week to the position and forward to the Finance and Personnel Committee for approval; 2nd by Paul Beach. Motion Carried.

13. Review monthly Budget: Each committee member received a copy of the November budget and the budget is on track.

14. Review and approve non-lapsing funds to 2018 Budget: Sheriff Rohloff advised that the department would like the Radio Project Account to be a non-lapsing account, as it is an ongoing project and he would like to non-lapse the funds and also, the Securus Technologies project is ongoing and he would like to non-lapse \$24,000.00 from the 2017 budget to the 2018 budget. The committee discussed non-lapsing funds from 2017 to cover the funding. Sherri Fiduccia made a motion to non-lapse the Radio Project Account and \$24,000.00 from the 2017 budget to the 2018 budget to cover the Securus Technologies project; 2nd by Calvin Wickline. Motion carried.

15. Audit bills: The Department Bills were reviewed and signed. A motion was made by Paul Beach and seconded by Ted Fahey to approve the bills. Motion carried.

16. Next Meeting: Next meeting date is on Wednesday, February 14, 2018, at 9:30 a.m. Sherri Fiduccia moved to adjourn and Ted Fahey seconded. Motion carried. Meeting adjourned at 10:22 a.m. by Chairman Thoman.

Submitted by Dana Weber